

ILTON PARISH COUNCIL 2023/24 AUDIT

Response to Section 1 – Annual Governance Statement 2023/2024

Ilton Parish Council has marked no in Box 2 of the Annual Governance Statement as although all payments were approved at Full Council meetings each month, the online bank payments were not authorised by two signatories in line with Financial Regulations 2023/24. This matter has now been addressed and in future all online bank payments will be authorised by two signatories in line with the approved bank mandate and Financial Regulations.

Ilton Parish Council has marked no in Box 5 of the Annual Governance Statement as the Business Risk Assessment document was not approved during 2023/24. The document was produced in draft form during the year but was not formally considered and approved at a Full Council meeting. The document was on the agenda for approval at the June 2024 Parish Council meeting together with a formal review of the arrangements for the regular review of fixed assets and the review of all Council Risk Assessments. The Business Risk Assessment document will be made available on the Parish Council website.

Ilton Parish Council has marked no in Box 7 of the Annual Governance Statement as both the Internal Auditor and the External Auditor highlighted risk management as a matter for action on the 2022/23 AGAR. See above – this matter is being addressed.

**Annie Dallaway
Ilton Parish Clerk/RFO
11 June 2024**